

GABRIEL, THOMAS JANET

Date of Birth: *input here*
Sex; *input here*
Marital status: *input here*
State of origin: *input here*

Nationality: *input here*
Phone: *input here*
Address; *input here*
E-mail: *input here*

CAREER OBJECTIVE

An Accounting graduate who is enthusiastic and has extraordinary record of good customer relation, reliable, trustworthy, numerate and meticulous, understanding what is required of an accountant able to work as part of a team.

I possess adequate flair for administrative duties, Information Technology, good management skills and adequate knowledge of Human resource management.

This could drive an organization to be in a world class position.

RELEVANT SKILLS

Excellent communication
Leadership Skills
Integrity
Proficiency in IT
Self Motivation

COMPETENCES

Problem solving
Administrative Abilities
Organizational Abilities
Ethical Conduct
Collaboration

PROFESSIONAL CERTIFICATION

- *input here*
- *input here*

EDUCATION AND QUALIFICATION

2000-2005 *input here*

2005-2011 *input here*

QUALIFICATION/CERTIFICATES

Input here - 2004
Input here - 2007
Input here - 2011

WORKING EXPERIENCE

Input here

Hobbies

Input here.

REFERENCE

Input here